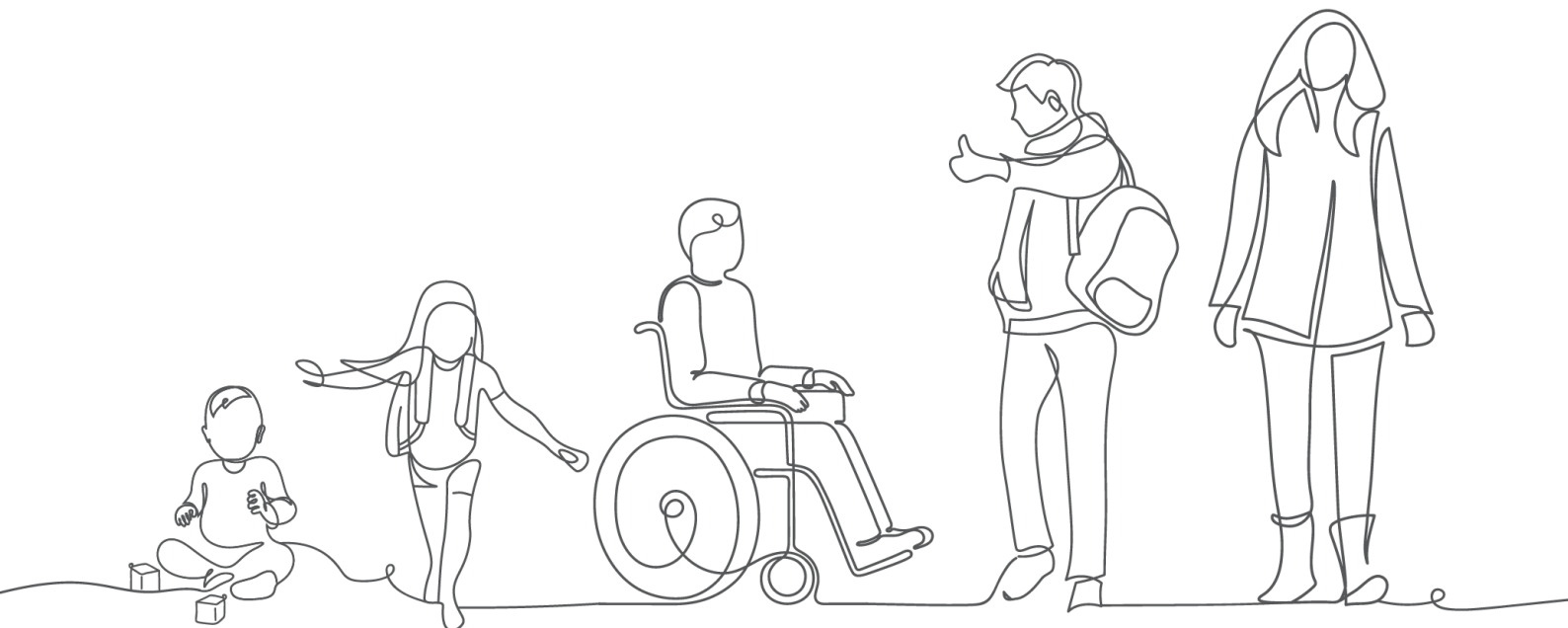




# Deloraine Primary School

## Information for Families







# Welcome to Deloraine Primary School

## **Our Commitment**

Our Deloraine Primary School community has a culture of high expectations with active learners. We foster curious, creative and reflective thinkers in a caring, safe and engaging environment, to make meaningful contributions to our 21st century world.

## **Principal's Introduction**

We encourage students to be active participants in their learning and provide them with opportunities to aspire and achieve.

We view our parents as partners in their child's learning journey and encourage involvement to support individual growth.

Julie Pike  
Principal

## School Information:

**Absences** - We look forward to learning with your child every day. If your student is absent from school, due to sickness or for other reasons, please use the School Stream app to complete a 'Student Absence Form'. Alternatively, you can phone the school office. This form can also be used to let the office know if your child will be arriving late or leaving early. These students will need to be signed in and out of the office using the Kiosk located in the front foyer.

**Arrival and Departure** - Over 300 students arrive and leave school between 8.30am - 8.50am and 3.00pm - 3.15pm. With such intense activity during these times, please consider student safety at our school site when delivering or collecting your child, particularly near and around the bus turning circle. Children riding scooters or bikes to school are to walk them on the site, vehicles are to travel slowly in this area, use the carparks or available street parking and not the turning circle. Students walking to and from school are to use the school crossing. Staff are on duty morning and afternoon to supervise and assist.

**Assemblies** - Assemblies are held throughout the year in our school hall and showcase student learning and achievements. Parents are welcome to attend these events. Dates and times will be published in the school calendar on the School Stream app.

**Bus Travel** - Deloraine Primary School utilises a number of buses for student transport to and from school. For more information about bus routes and times please contact the school office.

**Bus Travel Changes** - Parents are asked to complete the 'Student Travel Change' on our School Stream app or by calling the office. Changes need to be made early in the day and no later than 1.00pm.

There is a code of behaviour for all bus passengers and concerns may be raised with the bus driver or the bus company. For information about bus routes and times please contact the office.

**Breakfast Club** - Breakfast Club is held twice a week in the school hall. All students are welcome to attend before going to class. Doors open at 8.30am and close when the music starts at 8.50am. Dates and times will be published in the school calendar on the School Stream app.

**Canteen** - Our canteen is open from Monday - Thursday and offers both hot and cold food. Orders can be placed via the Qkr! app (before 9.00am) or sent in an envelope and placed in the classroom tub. Counter sales are also available at recess. Canteen volunteers are always welcome and will be placed on a once-a-month roster. Please contact the school office for more information.

**Facebook** - Deloraine Primary School has its own Facebook page which is updated regularly with important Department for Education, Children and Young People notices and also photos and reports of school events. We also have a Launching into Learning Facebook page for our 0-4 playgroup sessions.



<https://www.facebook.com/delprimary>  
<https://www.facebook.com/DeloraineLIL>

**First Aid and Medication** - If a student is unwell or injured during school time, they will be assessed by our first aid officer on site. If a student needs to go home parents will be contacted by phone.

If your child has a medical condition such as asthma or an allergy, please inform the office staff and work with them to complete the relevant action plans.

If medication is required during the day for a medical condition, this must be kept at the school office and **not** in the student's bag (this includes Panadol, antihistamines and other over the counter medications). This medication must be administered by the office staff. The Department also requires that an Authorisation of Administration form must be completed by the parent and doctor/pharmacist. These are available from the school office.

**Launching into Learning** - On Friday's we offer a 0-4 years program called Launching into Learning. LiL supports families to become familiar with our school community and environment, providing an opportunity to socialise with other families in a friendly and engaging atmosphere.



**Little Learners** 0–3 years: 9.00am - 10.30am

**Pre-Kinder** (Turning 4 in the year they are attending): 11.00am - 12.30pm

An additional Pre-Kinder session will be offered if required (1.30pm - 3.00pm). This will be confirmed via the LiL Facebook page <https://www.facebook.com/DeloraineLIL>

**Minor Excursions** - At the beginning of every year a validation form is sent home with your current information on file to check and return to the office. The validation form requires permission for local excursions which includes our local community and areas within the 7304 postcode. Once permission is provided under Section 5 'Consent for Minor Excursion Participation' then individual permission forms will not be required for these events. Details of these events, however, will be provided to families in advance of the date using the School Stream app.

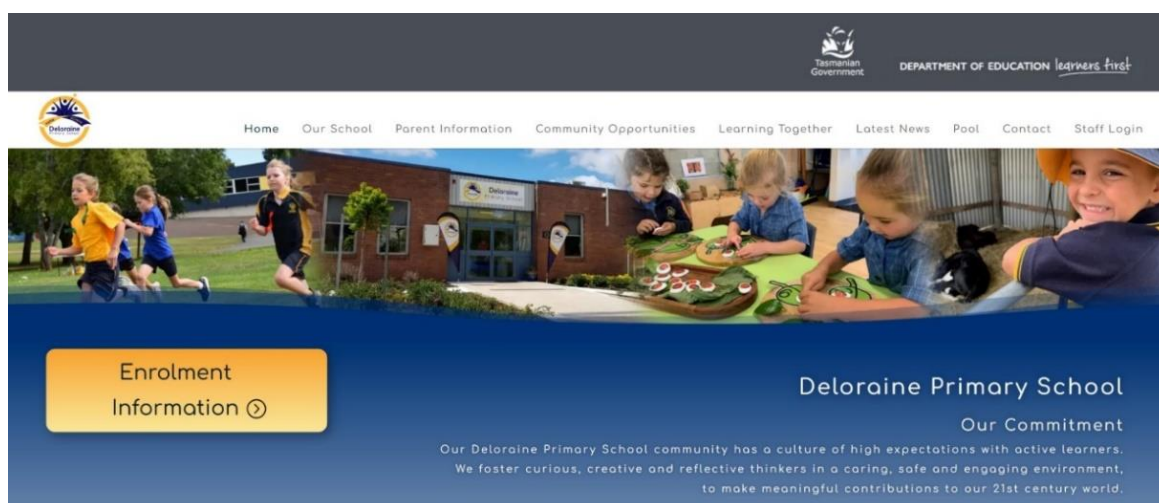
Individual permission forms will be sent home via the School Stream app for all excursions outside the local (7304) area. It is a requirement that forms must be returned for students to attend all other excursions.

**Student Mobile Phones** - Mobile phones in all Tasmanian Government Schools are required to be "off and away all day", between bell to bell. If students need to bring their phones to school, they must leave them at the main office in the morning and collect them after school. In case of an emergency, parents may contact the school office who will communicate messages to students. Our Department mobile phone policy is available to read on our school website.

**Qkr! App** - We use the Qkr! app for school payments such as canteen and uniform orders, levy payments and other extra-curricular events. Once you have downloaded the free app you can search for Deloraine Primary School and add it as a profile with each of your children listed.

**School Website** - Our school website has information about the school including policies, school vision and teaching and learning opportunities.

[www.deloraineprimary.education.tas.edu.au](http://www.deloraineprimary.education.tas.edu.au)



The screenshot shows the homepage of the Deloraine Primary School website. At the top, there is a dark blue header with the Tasmanian Government logo and the text 'DEPARTMENT OF EDUCATION | learners first'. Below the header is a navigation menu with links: Home, Our School, Parent Information, Community Opportunities, Learning Together, Latest News, Pool, Contact, and Staff Login. The main content area features a large banner image showing children running on a track and children sitting at a table with a small dog. Below the banner, there is a yellow button labeled 'Enrolment Information' with a circular arrow icon. To the right of the button, the text reads 'Deloraine Primary School' and 'Our Commitment'. Below this, a short paragraph states: 'Our Deloraine Primary School community has a culture of high expectations with active learners. We foster curious, creative and reflective thinkers in a caring, safe and engaging environment, to make meaningful contributions to our 21st century world.'

**Student Assistance** - The Student Assistance Scheme (STAS) waives the cost of Tasmanian Government levies for eligible students. The eligibility for STAS will move to using the Health Care Card or equivalent as the assessment mechanism, replacing previous income thresholds that applied.

Further questions about STAS or levies and charges in general can be made with the Department for Education, Children and Young People's Financial Services Unit at [stas@decyp.tas.gov.au](mailto:stas@decyp.tas.gov.au) or by calling 1800 827 055.

**School Association** - The School Association committee is responsible for coordinating fund raising, participating in policy making, advising on school management, approving school budgets, and developing understanding around school-based learning programs and initiatives. Elections are held each year to appoint a committee. This committee is made up of parents and staff and meetings occur twice a term - ideas and feedback are welcome. Meeting dates and times will be published in the school calendar on the School Stream app. All parents are members of the School Association.

**School Events and Opportunities** - Deloraine Primary School offers a range of events and opportunities for students to enrich their classroom learning. These include Athletics Carnivals, Cross Country events and Swimming Carnivals. Selected students will also be given opportunities to represent our school at Northern Midlands and Country Gold Sporting events throughout the year. We also support students to attend inter-school events such as the All Schools Triathlon and also basketball and netball tournaments.

We have a school garden onsite for students to access and we have chickens and farm animals during appropriate seasons throughout the year. Each classroom has a composting bin that students are encouraged to use.

Student Voice and Leadership is encouraged at Deloraine Primary School. Students from Grades 1-6 have the opportunity to participate in SRC events and leadership roles throughout the year.

During Term 4, students from Grades 5 and 6 visit Deloraine High School for several 'Taster' Days. These days allow students to familiarise themselves with the High School and get to know the teachers. There will be a final transition towards the end of Term 4 for Grade 6 students attending Deloraine High School the following year.

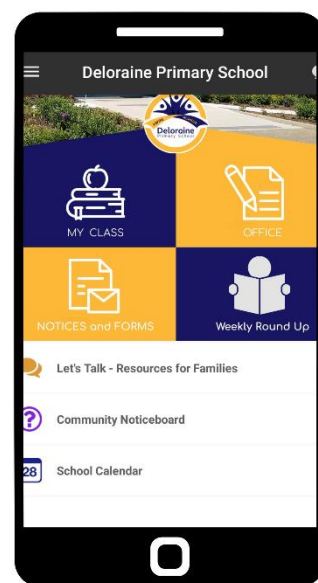
**School Levy Payment** - Invoices for levies are issued in February and will be posted to you. Payment can be made at the office using cash, EFTPOS and via the Qkr! app.

**School Policies** - All current school policies are available on our school website under Parent Information.

**School Stream App** - We use the School Stream app as a two-way communication tool between families and school. Once you have downloaded the free School Stream app you will need to create an account and add Deloraine Primary School as a profile. The school office will approve your account and add you to your student's class.

Below is a table showing the information that can be found on the app

<p><b>My Class</b> - You will be assigned to your class here and teachers will share information about the class and updates about learning</p> <p><b>Contact My Teacher</b> – For any messages about student learning/wellbeing</p>	<p><b>Office</b> – Here you can fill in an absence form and student travel form. Teachers will also receive this information from the office, no need to send it to them again.</p> <p>There is also the message/chat through to the office to ask any questions</p>
<p><b>Notices/Forms</b> – Permission forms for excursions/events plus reminders and information.</p>	<p><b>Weekly Round Up</b> – Published every Friday afternoon with photos and commentary on the past weeks events plus a calendar of upcoming events.</p>
<p><b>Community Noticeboard</b> – Updated weekly with local events and programs for students in the Meander Valley and surrounds.</p>	
<p><b>School Calendar</b> – Updated weekly with details of school events coming up</p>	
<p><b>Latest</b> – In the bottom right corner there is a Latest Feed that will show you all the information that has been posted recently</p>	
<p><b>Messenger</b> – In the top right of the screen there is a chat function. This will send a message directly to the Admin staff in the office</p>	





## School Times

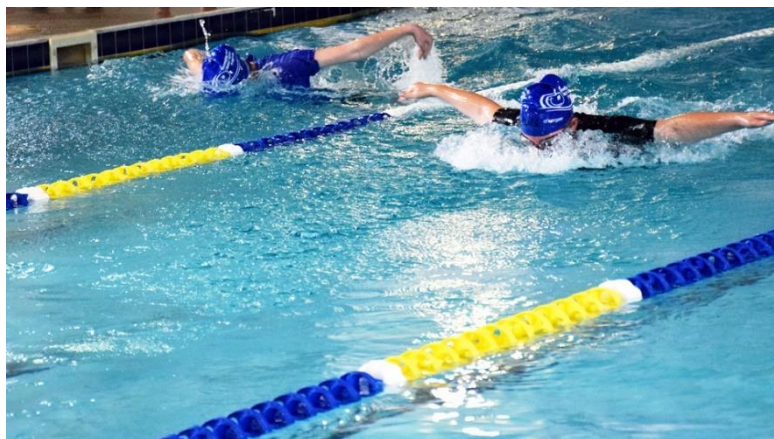
8.40am	Students supervised in classrooms
8.55am	Learning block
11.00am	Recess
11.30am	Learning block
1.00pm	Lunch
1.40pm	Learning block
3.00pm	School day finishes

Supervision of children begins at **8.40am**. On arrival students should go directly to their classrooms.

**Student Support** - Students mental, physical, social and emotional wellbeing are important to us at Deloraine Primary School. A school psychologist, speech and language pathologist, social worker and school nurse are available for your child to access if required throughout their schooling years. Please feel free to talk to your class teacher or senior staff if you would like to know more about these services.

**Swimming Lessons** - Our school is fortunate to have an indoor heated pool that students can access during HPE at scheduled times throughout the year. Notification of these dates will be provided in the School Calendar on the School Stream app.

A Major Excursion and Aquatic Consent form will need to be completed at the beginning of every year to give permission for your child to participate. Grades 3 to 5 will participate in a Swimming and Water Safety Program once a year in Term 3. This is a two-week program and students will have a swimming and safety lesson once each day.



**Technology** - Students and parents/carers are required to sign an Information Technology Agreement at the beginning of each year before students can use school technology in the class as part of their learning.

### **Term Dates 2023**

*Professional Learning Day* - 7 February

**Term 1** - 8 February - 5 April

*Moderation Day* - 6 April

**Term 2** – 26 April - 7 July

*Professional Learning Day* - 24 July

**Term 3** - 25 July - 29 September

**Term 4** - 16 October - 21 December

*Professional Learning Day* - 3 November

**Uniform** - School Uniform is required to be worn and is directed by our Uniform Policy, which is accessible on our webpage and available through the School Office. Orders can be made through the Qkr! app. If orders are placed before 10:00am the items will be sent home with the child that day. Uniform is also available through the office anytime throughout the school week during office hours.

**Volunteers** - Volunteers at our school are required to participate in a training workshop before supporting teaching and learning programs in classrooms. The workshop outlines the role of volunteers and develops understanding of confidentiality, safety protocols, inclusion and how students communicate. Workshops will be offered each term or as required. Volunteers will be invited by teachers for small group activities within their classroom program and for an identified learning block. If volunteers are required to attend excursions their participation may involve attending for the whole day.

All volunteers at our school are required to have a current Registration to Work with Vulnerable People card. For more information about obtaining a card please contact the school office. Volunteers will need to sign in and out at the office before visiting the classroom (not including pick up and drop off times). If you are interested in volunteering within our school, please contact the office for more information.

We have a Respectful School's Volunteer and Visitor Behaviour Policy and process. The policy is available on our school website.



## CONTACT US:

Enquiries about your child's teaching and learning progress should be directed to the class teacher. For conversations beyond the classroom that involve the wellbeing of your child, senior staff are available to listen and support.

**Principal:** Julie Pike

**AST:** Alana Atkins

**AST:** Jane Jones

**School Business Manager:** Kim Rootes

**Address:** 32-36 East Barrack Street, Deloraine 7304

**Phone number:** (03) 6362 8999

**Office hours:** 8.30am - 4.00pm

**Email:** [deloraine.primary@decyp.tas.gov.au](mailto:deloraine.primary@decyp.tas.gov.au)

**Website:** <https://deloraineprimary.decyp.tas.edu.au/>

Find us on Facebook and the School Stream app.



**schoolstream**